

JAK BLANE

Windows IT Administrator

“ Highly focused, trustworthy individual who enjoys working as part of a team and on my own initiative. I thoroughly enjoy new challenges and tasks where I can adapt and develop new skills and personal qualities.

Over the past years of employment as an IT Administrator I have acquired an extensive knowledge and understanding of Windows software, both desktop and server operating systems and a high level of understanding of the Microsoft 365 admin centre.

Work Experience

Windows IT Administrator

INTERFOOD TECHNOLOGY LTD

JUL 2019-CURRENT

Acting as 1st and 2nd line support for staff with IT issues/requests as well as administering the operation of both on-premise and cloud services. With the freedom to take initiative and implement new solutions and systems, while also learning more about and improving the ones that are already in place. Providing proactive maintenance on a weekly basis to physical and virtual servers to reduce future downtime.

Windows IT Administrator

D2F GROUP

AUG 2016-2019

First point of contact for all on-premise IT issues and requests, providing excellent proactive support to ensure that users can carry out duties with minimum downtime. Managing exchange, both on-premise and 365, active directory and all other network setups.

Computer Engineer

KEY NETWORK SERVICES

AUG 2013-2016

Working within a small team to provide 1st and 2nd line support to over 50 small businesses. Liaising with clients daily, both verbally and written, to get to the root of the issue or request as efficiently as possible. Providing both desktop and server support over a wide range of Windows operating systems.

Skills

- ▶ Azure
- ▶ Windows Server
- ▶ Active Directory
- ▶ Group Policy
- ▶ Firewall/Endpoint Protection
- ▶ Telephony Systems
- ▶ Exchange
- ▶ Backup Solutions
- ▶ Intune Device Management
- ▶ Cloud Solutions
- ▶ Sharepoint
- ▶ Hyper-V
- ▶ Hardware Management
- ▶ DHCP
- ▶ Networking
- ▶ Office 365

Contact

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-  Buckinghamshire

Education

Extended Diploma ICT

Aylesbury College

2010 - 2012

A Levels (ICT, Biology, Geography)

Lord Williams School

2008 - 2010

8+

Years Experience

